Course and Student Information Handbook

Validated version 2015
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**IMPORTANT CONTACT INFORMATION FOR ALL PARTICIPANTS**

Enrolments are to be made in person at the relevant Aust-Link office, between 8:00am and 5:00pm Monday to Friday.

Some courses may be available weekends on request.

Course duration will not exceed 8 hours each day.

Please enquire at Reception for more detailed information.

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<th><strong>Aust-Link Pty Ltd – Mildura Office</strong></th>
<th><strong>Aust-Link Pty Ltd – Bendigo Office</strong></th>
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<tr>
<td>Airport Precinct, 3325 Walnut Ave</td>
<td>1st Floor 43 Williamson Street</td>
</tr>
<tr>
<td>PO Box 4012 Mildura VIC 3502</td>
<td>Bendigo VIC 3550</td>
</tr>
<tr>
<td>Ph: (03) 5023 8581</td>
<td>Ph: (03) 5442 7011</td>
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<tr>
<td>Fax: (03) 5023 8701</td>
<td>Fax: (03) 5442 8211</td>
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<tr>
<td>Email: <a href="mailto:reception@aust-link.com.au">reception@aust-link.com.au</a></td>
<td>Email: <a href="mailto:bendigo@aust-link.com.au">bendigo@aust-link.com.au</a></td>
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**Web site:**
Take the opportunity to review the Aust-Link web site for further information on courses delivered.

**Aust-Link Overview**
Aust-Link Pty Ltd is a Registered Private Provider of Vocational Education and Training in Victoria.
Aust-Link provides Nationally Accredited Certificate Courses in:
- Transport and Logistics (Road, Warehousing & Storage, Logistics)
- Civil Construction (Plant Operation)
- Resources & Infrastructure Industries

The Company is an accredited VicRoads Provider for training and licensing of all categories of heavy vehicles and motorcycle learner permits and licences.
The Company is also accredited by WorkSafe Victoria for training and licensing in Forklift trucks (High Risk).
All trainer/assessors have current and extensive industry experience in their areas of Training & Assessment and hold Certificate IV in Assessment and Workplace Training qualifications.

**Introduction**
Aust-Link Pty Ltd has a team of experienced Trainer/Assessors who will give you their total support and commitment to assist you with the knowledge and skills necessary to successfully participate in our courses.
Courses Available

- Multi-Combination (B-Double) Licence Course (VIC, NSW, SA)
- Heavy Combination Trucks (VIC, NSW, SA)
- Heavy Rigid Trucks (VIC, NSW, SA)
- Medium Rigid Trucks (VIC, NSW, SA)
- Light Rigid Trucks (VIC, NSW, SA)
- Traineeships in Transport and Logistics
- Traineeships in Civil Construction (Plant Operations)
- Driver Trainer & Driver Assessor LTO
- Dangerous Goods
- Fatigue Management
- Forklift Trucks
- Load Securing
- Four Wheel Drive Vehicles
- Defensive Driving
- Motorcycle Learn to Ride (Pre Learner)
- Motorcycles (Industry A.T.V.)
- Motorcycle Learners
- Motorcycle P’s
- Civil Construction (Plant Operations)
- Front End Loader
- Front End Loader/Backhoe
- Excavator
- Skidsteer
- Dozer
- Grader
- Skills Assessment (As per industry request)
- Haul Trucks
- Scraper

VEHICLE CLASSIFICATIONS

MOTORCYCLE
Pre-Rider, L’s and P’s.
Learner and Licence courses for Motorcycle riders to operate a motorcycle

PRE-REQUISITES:
Applicant must be 18 years of age and do not require any previous experience.
They must read the following handbook:
  a) Victorian Rider

FORK-LIFT (LF)
Certificate II in Transport & Logistics
(Road Transport /Warehousing)

PRE-REQUISITES:
Applicant must be 18 years of age and be able to read and understand English
LIGHT RIGID (LR)
Certificate II in Transport & Logistics
(Road Transport/Warehousing)

Any rigid vehicle, including truck and bus, greater than 4.5 tonne GVM (Gross Vehicle Mass), but equal to or less than 8 tonne GVM, or seating more than 12 adults including the driver and greater than 4 tonne GVM.

PRE-REQUISITES:
Must have held a drivers licence for at least 12 months.

MEDIUM RIGID (MR)
Certificate II in Transport & Logistics
(Road Transport/Warehousing)

Any 2 axle rigid vehicle, including truck and bus greater than 8 tonne (GVM).

PRE-REQUISITES:
Must have held a drivers licence for at least 12 months.

HEAVY RIGID (HR)
Certificate II in Transport & Logistics
(Road Transport)

Any rigid vehicle with 3 or more axles, including truck and bus greater than 8 tonne (GVM).

PRE-REQUISITES:
Must have held a drivers licence for at least 24 months.

HEAVY COMBINATION (HC)
Certificate III in Transport & Logistics (Road Transport)

Prime-mover/single semi, or HR plus trailer greater than 9 tonnes (GVM).

PRE-REQUISITES:
Must have held a drivers licence for at least 24 months, including 12 months as the holder of a MR or HR Licence.

MULTI-COMBINATION (MC)
Certificate III in Transport & Logistics
(Road Transport)

A heavy combination vehicle with more than one trailer attached.

PRE-REQUISITES:
Must have held a (HR) Heavy Rigid Licence for at least 12 months and hold a (HC) Heavy Combination lice
Mission Statement
Understanding and Capturing Industry Skills and Workforce needs and translating them into Training Strategy options that best meets the needs of our Industry sectors, employers and individuals.

Vision
Aust-Link aspires to be acknowledged nationally by the Transport and Logistics, Resources and Infrastructure Industries and Construction as an enriching provider of excellence in Vocational Education and Training.
Ensuring Aust-Link is regarded as pioneers and experts in what we do creative in training originality, resourceful in establishing local networks and National Training Partnerships.

Values
(1) Ethical Behaviour
- Transparency
- Consideration and sensitivity of people
- Fairness
- Integrity
(2) Recognition/Respect of equity and diversity
- Showing consideration
- Making responsible accommodations
(3) Knowledge
- Seeking intellectual stimulation, new ideas, truth and understanding
- Feeling safe
- Reliable
- Respect for other opinions
- Risk taking
(4) Creativity
- Finding new ways to do things
- Innovation
- New ideas
(5) Team Work
- Co-operating with others towards a common goal
- Supporting others in time of need
- Working as an integrated and harmonious group
**Code of Practice**

Aust-Link Pty Ltd will adopt policies and management practices which maintain high professional standards in the delivery of education and training services, and which safeguard the interests and welfare of students. Aust-Link Pty Ltd will maintain a learning environment that is conducive to the success of students. Aust-Link Pty Ltd will have the capacity to deliver the courses for which it has been registered, provide adequate facilities and use methods and materials appropriate to the learning needs of students. Aust-Link Pty Ltd will monitor and assess the performance and progress of its students. **Aust-Link Pty Ltd will ensure that training staff are not only suitably qualified but are also sensitive to the cultural and learning needs of students, and will provide training for its staff as required.**

**Policies and Procedures**

**Student Services and Amenities Fees**

Courses at Aust-Link Pty Ltd do incur some fees. These are different for everyone. Fee's charged are mainly dependant on eligibility for subsidised training under the Victorian Training Guarantee, your age, course classification and the qualifications you already hold. Aust-Link provides students with an itemised list of all fees & charges prior to course enrolment.

**Student Fee, Charges and Refund Policy**

Aust-Link Pty Ltd guarantees to provide all training, assessment and other services that have been agreed to with the students prior to course enrolment. The Victorian Government Guidelines about fees apply to all Victorian Government Subsidised courses under the Victorian Training Guarantee Program. If you are unable to complete your course within the required timeframes of your enrolment and have not formally requested an extension of the completion date or leave of absence, you may be required to re-enrol and pay enrolment fees to complete the unit/course.

**Victorian Subsidised Training**

If a student meets the eligibility criteria the enrolment fee will be determined by the hourly rate of the course being undertaken and the number of nominal training hours in the course.

**Fee for Service Course**

If students do not meet the Victorian Government eligibility criteria for a subsidised training place the course enrolment fee will be charged at a Fee for Service rate. This rate will include all costs associated with the course units undertaken.

**Student Acceptance Agreement:**

Students will be provided with a written student acceptance agreement which includes details of course fees & charges applied to the student & the circumstances in which they apply. Students will be required to sign the acceptance agreement at enrolment.

**Concession Fees:**

The concession fee is 20% of Aust-Links published fee being the fee that Aust-Link would have charged a non-concession government subsidised student in the same course at the time.

**General Concessions:**

For enrolments in courses at the Certificate IV level or below the concession fee to a student who prior to the commencement of training holds a current and valid:

- Health Care Card issued by the Commonwealth
- Pensioner Concession Cards or
- Veterans Gold Card or
- An alternative Card or concession eligibility criteria approved by the minister for the purposes of these guidelines.
Indigenous Completions Initiative:
For enrolments in a course at any level Aust-link will charge the concession fee (20%) to students who self identify as being an Aboriginal or Torres Strait Islander descent.

Refunds:
For all course categories & funding arrangements if at any time Aust-Link Pty Ltd cancels a course you will receive a full refund of all fees paid.

Withdrawal before course commencement:
Where a written withdrawal notification is received 3 working days prior to course commencement a full refund of enrolment & material fees less a $50.00 administration fee will be paid.
Where a written withdrawal notification is received with less than 3 working days notice a full refund of enrolment & material fee, less a $100.00 administration fee will be paid. Where the refund amount is less than the $100.00 administration fee, no refund will be paid.
Withdrawal after Course Commencement for any enrolments where the course duration is less than 4 weeks, no refund will be payable if prior written notification has not been provided before course commencement as described above.
Aust-Link may grant refunds in other circumstances or of greater amounts if it sees fit to do so- all refund applications will be at the discretion of Aust-Link Directors.
For courses of duration longer than 4 weeks, a $100.00 administration fee will apply which will be deducted from the refund calculation. Where a refund amount is less than the $100.00 administration fees no refund will be paid.

For withdrawals after course commencement you will need to provide a written withdrawal notification & submit it to the course co-ordinator no later than 4 weeks after the date of your last participation. Applications received greater than 4 weeks after the date of your last participation may result in no refund being paid.
A refund will not be paid for any units that you have commenced (i.e.) if the trainer has a record of participation in a unit no refund will be available for that Unit's.
A refund may be available for those units which have not yet commenced.

NOTE:
If you fail to attend scheduled classes for 4 consecutive weeks without notifying your trainer you may be classified as withdrawn, no refund will be payable and you may be required to re-enrol if you wish to continue.

Information and Privacy Policy

Privacy Statement
Aust-Link Pty Ltd is required to provide the Victorian Government, through the Department of Education and Early Childhood Development, with student and training activity data which may include information I provide in this enrolment form. Information is required to be provided in accordance with the Victorian VET Student Statistical Collection Guidelines (which are available at http://www.education.vic.gov.au/training/providers/rto/Pages/datacollection.aspx). The Department may use the information provided to it for planning, administration, policy development, program evaluation, resource allocation, and reporting and/or research activities. For these and other lawful purposes, the Department may also disclose information to its consultants, advisers, other government agencies, professional bodies and/or other organisations. I have been advised by the training organisation that I may be contacted and requested to participate in a National Centre for Vocational Education Research survey or a Department-endorsed project or audit or review.

The Education and Training Reform Act 2006 requires Aust-Link Pty Ltd to collect and disclose my personal information for a number of purposes including the allocation to me of a Victorian Student Number and updating my personal information on the Victorian Student Register.
For students eligible for VET Fee Help, the following privacy statement also applies:

Aust-Link Pty Ltd is collecting the information in this form for the purpose of assessing my entitlement to Commonwealth assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education Student Support Number (CHESSN) to me. Aust-Link Pty Ltd will disclose this information to the Commonwealth Department of Industry, Innovation, Science, Research and Tertiary Education (DIISRTE) for those purposes. DIISRTE will store the information securely in the Higher Education Information Management System. DIISRTE may disclose the information to the Australian Taxation Office. Aust-Link Pty Ltd and DIISRTE will not otherwise disclose the information without my consent unless required or authorised by law.

For more information in relation to how student information may be used or disclosed please contact Aust-Link’s Privacy Officer on phone 50238581 or email reception@aust-link.com.au. I acknowledge and agree to the terms described in this privacy statement:

**Literacy, Language and Numeracy Policy**

Aust-Link is committed to delivering and conducting fair and equitable training and assessment of qualifications and units of competency, taking into account a range of language, literacy and numeracy skills. Assessments are to be conducted in the English language. An assessor should assist a candidate with English difficulties to understand what is expected of them during the assessment by use of demonstration or a translator.

When a unit of competency requires a candidate to effectively communicate in English the assessor must avoid providing undue assistance. Under the principle of validity, the assessment must measure the competency that it is required to measure. If undue assistance is given in relation to a competency that relies on effective communication in the English language, the assessment would not be measuring the candidate’s competence.

All new students will be asked to complete an enrolment interview which will included a literacy, language and numeracy assessment prior to the commencement of training. All trainer/assessors will ensure validity, fairness, reliability and flexibility when assessing new student for their literacy, language and numeracy skills.

The purpose of the assessment is to ascertain the most relevant delivery and assessment strategies to use for the purpose of maximising the students ability to achieve competency in their chosen qualification/course.

**Assessment for Accredited Courses**

Participants in accredited courses are required to undertake a range of assessment tasks in order to display competence. Trainer/Assessors will conduct competency assessments in accordance with the relevant training package requirements and record results. A student who is dissatisfied with an assessment result may appeal the decision. If you wish to appeal please contact Aust-Link administration staff.

**RTO Obligations**

Under this agreement RTO ensures it:

- Treats all students fairly/reasonably and on an equal basis.
- Provides a safe/open and conductive learning environment.
- Provides additional personal coaching or mentoring sessions (if required)
- Provides the training and support necessary to allow you to achieve competency.
- Provides a quality training and assessment experience.
- Maintains procedures for protecting your personal information.
- Has established, documented and accessible consumer protection system, including feedback and complaints handling policies and procedures and a designated and identifies consumer protection officer, and
- Provides you with details of these pathways for resolving or escalating complaints.

**Students Rights and Obligations**

You have the right:

- Expect that the quality of your training meets the standards, regulations and requirements set down by the Australian Quality Training Frameworks and relevant government subsidy body (where applicable)
- Be informed about the collection of personal information and be able to review and correct that information, and
- Access RTO’s consumer protection complaints process.
Student obligations include:

- Providing accurate information to RTO
- Behaving in responsible and ethical manner
- Treat everyone in the learning environment with the respect and courtesy
- Attending all scheduled training sessions
- Notifying RTO’s if you are unable to attend any session as soon as possible prior
- Pre-read each session’s learning materials/assessments prior to attending your scheduled activities
- Bringing your learning materials with you to scheduled activities
- Make yourself available for coaching or mentoring sessions (if deemed necessary)
- Submit your assessments within the designated timeframes required or set
- Ensure and acknowledge that all work submitted by you for assessment is your work.

Student Complaints

Aust-Link Pty Ltd aims to establish a fair and equitable company process and procedure for dealing with student complaints and appeals.

Aust-Link Pty Ltd will approach all complaints with an open view and will attempt to resolve all verbal and/or written student complaints/problems initially through discussion and conciliation with appropriate personnel.

Aust-Link Pty Ltd will maintain a Complaints/Appeals Register which will allow identification and detail of the following issues:

- Submission date of complaint
- Nature of complaint
- Date/s when cause of complaint occurred
- Attachments (if applicable)
- Determined Resolution
- Date of Resolution

Complaints Procedure

If the complaint has been conveyed by a student to Skills Victoria, the staff member is to fairly and equitably resolve the complaint within 5 working days.

Aust-Link will issue a copy of the Company Complaints/Appeals Policy and Procedure to all new employees and students under the RTO Conditions of Registration/Endorsement.

Any written complaint will be documented in Aust-Link’s Complaints/Appeals Register and the problem will be resolved fairly and equitably within a nominated time frame.

If the complaint is unable to be resolved, the staff member will contact and arrange for an appropriate external and independent agent to act as mediator between the parties.

If a complaint is associated with assessment results, the staff member, in consultation with the Trainer/Assessor, will review the initial assessment and/or identifies alternative assessment methods, and notify the student accordingly.

All applicants shall be given the opportunity to formally present his or her case to the mediator. The applicant shall be notified in writing the outcomes of the complaint.

Appeals Procedure

Upon resolution of a complaint, the student may wish to dispute the outcome of a resolution/assessment and seek a reassessment. All appeals are requested to be submitted in writing.

Aust-Link will include all appeal details in the Complaints/Appeals Register.

If the appeal is in respect of an assessment, a reassessment is conducted within a reasonable timeframe by an independent third party Assessor. The applicant will be given the opportunity to formally present his/her case. This is designed to ensure fairness and consistency and underpins the continuous improvement process. If the appeal is to dispute the outcome of a complaint other than an assessment, the appeal will be scheduled to be heard by an independent person or panel, inviting the applicant to formally present his/her case. Upon a decision being made, the applicant is provided with a written statement of the appeal outcomes, including reasons for the decision. All decisions are documented in the Complaints/Appeals Register.
Access and Equity
Our access and equity issues are adhered to by our Code of Practice. Full details in relation to student selection, course information, fees and charges, language, literacy and numeracy and student support are available by contacting Aust-Link administration staff.

Fee Protection
Aust-Link Pty Ltd does not collect more than $1500 in prepaid fees from any student at any time for any course service. As such no further fee protection arrangements are required and have not been implemented. The requirements that apply to prepaid fees include all fees you are required to including enrollment fees, tuition fees, materials fees, and any other fee component that is a mandatory payment for the course.

Recovery of Outstanding Fees
Aust-Link Pty Ltd will collect all fees to be paid by the student at enrollment for training. Aust-Link has a robust process for recovery of outstanding fees. Failure to pay a fee owing is considered a breach of discipline and can lead to penalties being imposed on the student under Aust-Link's discipline policy. One of the penalties that may be considered is the delay in release of results or certificate as relevant to the student until all fees are recovered.

Direct Credit Transfer
If you are transferring from a different course and have successfully completed the same or equivalent credentials, upon application you will receive an automatic exemption from those units.

To apply:
You may only apply for a Direct Credit Transfer if you have successfully completed subjects/modules/units from a course which are the same and directly transferable to your new course of study.
You must submit your original Qualification Statement of Attainment or Statement of Results to Aust-Link when applying for credit transfers.
Aust-Link will notify you if your Credit Transfer can be granted and will take a photocopy of your Qualification Statement of Attainment or Statement of Results as evidence of the credit transfer granted.

Racial, Sex and Disability Discrimination Policy
Aust-Link Pty Ltd is committed to the right of every individual to quality service and to the full support of the company staff and facilities. Regardless of their colour, descent, national or ethnic origins, their sex, sexual preference, pregnancy or marital status, or disability, individuals are to be treated fairly and equally at all times.
Aust-Link Pty Ltd will not support, produce or display any materials including pictures, posters, jokes, slogans, other written, pictorial or oral comments or any work practices which demean people on the basis of their race, sex or disability.
Staff are urged to be mindful of their obligations particularly relating to enrolment selection and to refer all issues to management.
We encourage participation by individuals with physical and/or intellectual difficulties to access funded training where appropriate.

Sexual Harassment Policy
Sexual harassment is prohibited under both Federal and Victorian law. Sexual harassment is any verbal or physical contact that is unwelcome, uninvited and not reciprocated. It may take a variety of forms, including:
- Persistent, unwelcome demands or even subtle pressures for sexual favours or outings.
- Leering, patting, pinching, touching or unnecessary familiarity.
- Offensive comments on physical appearance, dress or private life.
- The public display of pornography (especially when it is directed at particular individuals) ranging from material that might be considered mildly erotic through to material that is sexually explicit.

If such behaviour makes students feel offended, humiliated, intimidated, frightened and/or uncomfortable at work, it is unlawful and discriminatory, and must be reported to Management.
Aust-Link Pty Ltd strictly adhere to the above policy and any harassment to or by any students or member of staff will be dealt with immediately and may result in termination of employment or enrolment if the offence is proven. If you have any concerns related to the issue of sexual harassment, please contact the Directors; Gordon Jennings and Jan Phillips.
Equal Employment Opportunity Policy

Aust-Link Pty Ltd has in place and promotes an Equal Employment Opportunity Policy. The objective of the policy is to ensure that existing and potential students are treated equitably and fairly according to their skills, qualifications, abilities and aptitudes.

It is the policy of Aust-Link Pty Ltd to ensure that we deliver the best available training and that we provide an environment in which all students have the opportunity to realize and develop their full potential.

Equal Employment Opportunity will be maintained for all students in terms of recruitment, development and conditions of employment during the course of their training with the Company, regardless of sex, race, age, marital status, religious beliefs and affiliations.

Every Director and Supervisor has the duty to ensure that, within their area of responsibility, the set guidelines for Policy and Procedures concerning Equal Employment Opportunity are adhered to and practiced.

Drugs and/or Alcohol Use and Dependence Policy

Aust-Link Pty Ltd is committed to reducing the level of sickness and absence due to alcohol and drug related problems, and to provide a safe and healthy working environment.

Aust-Link Pty Ltd recognises that a wide range of educational related and personal factors may affect the health, work satisfaction and performance of the students.

The decision to drink or to take drugs socially is the right of the individual. The Company becomes concerned when the effects of these interfere with performance or with safety.

Performance difficulties may arise through a whole range of behavioural problems, related to alcohol and drug abuse.

WH&S Policy

The Aust-Link Pty Ltd Workplace Health and Safety Policy is to encourage a successfully managed Health and Safety System in the workplace.

To encourage all staff to understand the need for Health and Safety, what their role is in making the workplace safer and how they can fulfill their responsibilities and duties under Occupational Health and Safety Act 2004 (The act provides a framework for consultation between employers and employees on Health and Safety).

Aust-Link Pty Ltd endeavours to provide and support employers and employees with general Health and Safety roles and functions.

Further Information: To speak to one of our friendly staff please call 50238581.

General Housekeeping

Accidents

Accidents or injuries, no matter how small, need to be reported immediately. An accident report book is housed in the main office for this purpose.

Breaks

Tea and coffee are provided for course participants. Please ensure that the kitchen is left clean and tidy after your break.

Chairs

To ensure the safety of all, chairs need their four legs on the floor at all times.

First Aid

First Aid kits are housed in the main office and contain items to enable basic first aid to be carried out. Medication including headache pills will not be given to course participants.

Parking

All day parking is available in the carpark outside the office.

Public holidays

Aust-Link Pty Ltd is closed on public holidays.
Participant feedback
Participants will be asked to complete evaluation forms on course completion. These will assist in course development or improvements. While this feedback remains anonymous, participants may request outcomes of student feedback by providing student contact details on evaluation form.

Public Liability Insurance
Course participants are covered by our public liability insurance.

Safety Procedures
Each office/site has a floor plan and fire orders.

Evacuation Procedures
Students should familiarise themselves with Aust-Link’s evacuation procedures. Details of which are on the evacuation plans located on Aust-Link premises notice board. In the case of an emergency, Aust-Link staff will direct students to designated safe area for further direction.

Smoking
All classes operate in a smoke-free environment. All practical training areas are a smoke free area. Designated smoking areas are provided, refer to reception for details and please observe all signage.

Student access to records
Students are entitled to have access to their records
Providing
- A signed request in writing by the student
- Photo ID
- Aust-Link to verify student enrolment in course information requested
- Aust-Link to verify student information in electronic database
- Aust-Link Course Co-ordinator checks student file against above information gathered

Students are not permitted to remove any records or remove any record from Aust-Link premises
Aust-Link Course Co-ordinator will make available a suitable area for student to access student records.

Toilets
Toilets are located inside the Aust-Link Office, in the warehouse and also an external toilet to the left of the carpark.

Plagiarism
Aust-Link Pty Ltd treats plagiarism as cheating. Cheating and plagiarism are serious offences and will be treated seriously. To ensure you do not plagiarise someone else’s work, you must declare the sources from which you derived material or ideas. The penalties for plagiarism are severe and may result in a Not Competent being awarded.

Penalties for plagiarism
A student who is identified as cheating or plagiarising will receive 0% (Not Competent), pending resubmission of that assessment. The student will have to resubmit that assessment and the Course Co-ordinator may alter the assessment process to protect its integrity (for example, they may change the form of assessment). Student may appeal if you feel you have been accused incorrectly.

Certificates
Students are entitled, at no additional cost, to a formal Statement of Attainment on withdrawal, cancellation or transfer, prior to completing the qualification, provided the student has paid in full for the tuition related to the units of competency to be shown on the Statement of Attainment.

Misplaced certificates - If the student has a certificate or statement of attainment that has been previously issued by Aust-Link Pty Ltd it may be reprinted and re-issued on request from the student. There are duties associated with this process and a payment will be requested before documents can be issued.
AUST-LINK WAREHOUSE FACILITY EMERGENCY PROCEDURES

- Safety Walk Way
- Emergency Exits
- Fire Hydrant / Fire Extinguisher
- Emergency Assembly Area
Aust-Link Pty Ltd Office located in Bendigo, 1st Floor
43 Williamson St